

## Author Guidelines

### General Guidelines

Articles sent to the journal are not yet published. To avoid double publication, NMJN does not accept any articles which are also sent to other journals for publication at the same time. The writer should ensure that all members of his/her team have approved the article for publication. Any research report on humans as subject should enclosure the signed informed consent and prior ethical approval was obtained from a suitably constituted research ethics committee or institutional review board. If any financial support was received, or relationship(s) existed, the authors should mention that no conflict of interest of any financial support or any relationship or other, exists during a research project. Those points should mention in the Cover Letter to Editor of NMJN.

The article of research should be written in English on essay format which is outlined as follow:

1. Title Page. This includes: the title of the manuscript, the full names without academic and professional credentials with commas between names. A number (1) is to be used to designate the corresponding author with academic and professional credentials, institutional affiliation(s), postal and e-mail addresses of each author.
2. Abstract. Abstract for research articles, literature review, and case report should use maximum 300 words. Research article should consist of background, purpose, methods, results and conclusion. Abstract is clearly written and is short to help readers get understanding on the new and important aspects without reading the whole article. Keywords are written on the same page with abstract separated each other with semicolon (;). Please use maximum 5 appropriate words for helping the indexing.
3. Manuscript. Manuscript in continuous order:
  - Background:  
Background provides the state of the art of the study and consists of an adequate background, previous research in order to record the existing solutions/method to show which is the best, and the main limitation of previous research, to show the scientific merit or novelties of the paper. Avoid a detailed literature survey or a summary of the results.
  - Purpose:  
The purpose should state the major aim of the research.
  - Methods:  
Method consists of research design, place and time of research, population and sample, data measurement and data analysis method. Provide sufficient details of the methods including the ethical conduct.
  - Results:  
Results state the major findings of the research instead of providing data in great detail. Results should be clear, concise and can be reported on texts or graphics. Please provide some introduction for the information presented on tables or images.

- Discussion:  
The discussion should explore the significance of the results of the study. The following components should be covered in discussion: How do your results relate to the original question or objectives outlined in the background section (what)? Do you provide interpretation scientifically for each of your results or findings presented (why)? Are your results consistent with what other investigators have reported (what else)? Or are there any differences?
  - Conclusion  
Conclusions should answer the objectives of research telling how advanced the result is from the present state of knowledge. Conclusions should be clear in order to know it merits publication in the journal or not. Provide a clear scientific justification and indicate possible applications and extensions. Recommendation should also be pointed out to suggest future research and implication in the nursing practice.
  - Acknowledgments (if any):  
Briefly acknowledge research funders, and any research participants in this section.
  - Conflict of interest  
State whether there is a conflict of interest among authors.
  - Reference:  
The Reference consists of all references used to write the articles. Ensure that citations used are as contemporary as possible, including those from the current year of writing. Delete older literature citations (more than 10 years) unless these are central to your study. References should avoid the use of secondary citations (if necessary use max 20% of citations).
4. The structure of article of literature study is title, name of author (with no academic title); abstract; keywords; background; purpose; methods (please describe searching databases, how many article retrieved); results (summary from the research review); discussion; or conclusion; and references.
  5. Every table is typed on 1 space. Number of table is systematic as mentioned on the texts and completed with short title each. Provide explanation on the footnotes instead of on title. Please explain on footnotes all non-standards information mentioned on table. Total table should not more than 6 tables.
  6. The layout of article is to be written in A4 paper with margin at least 2.5 for each using Microsoft Word, Times New Roman font and single-spaced. The maximum number of page is 20. Each page is numbered starting from title until the last page of the article.
  7. Reference and citation use bracketed citation (name, year). Direct citation on references should include page number of the citation. American Psychological Association applies in writing the article. See Examples of referencing below:

***Journal Article***

Chan, S. W. (2011). Global perspective of burden of family caregivers for persons with schizophrenia. *Archives of Psychiatric Nursing*, 25(5), 339-349.

***Book***

Polit, D. E., & Beck, C. T. (2008). *Nursing research: Generating and assessing evidence for nursing practice* (8th ed.). Philadelphia, PA: Lippincott Williams & Wilkins.

**Website**

World Health Organization. (2008). *The global burden of disease: 2004 update*. Geneva, Switzerland: World Health Organization. Retrieved from: [http://www.who.int/healthinfo/global\\_burden\\_disease/GBD\\_report\\_2004update\\_full.pdf](http://www.who.int/healthinfo/global_burden_disease/GBD_report_2004update_full.pdf)

8. Submission. Each submitted manuscript must conform to the Instructions to Authors and should be submitted online at <http://ejournal.undip.ac.id/medianers>. The instructions for registering, submission and revision are provided on this website. If any difficulties the authors can contact via email: [media\\_ners@live.undip.ac.id](mailto:media_ners@live.undip.ac.id)
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4. **Step 4 – Uploading Supplementary Files:** Supplementary file should be uploaded including Covering/Submission Letter, and Signed Copyright Transfer Agreement Form. Therefore, click on Browse button, choose the files, and then click on Upload button.
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Diponegoro University as publisher of NMJN takes its duties of guardianship over all stages of publishing extremely seriously and we recognize our ethical and other responsibilities. We are committed to ensuring that advertising, reprint or other commercial revenue has no impact or influence on editorial decisions. In addition, the Department of Nursing Diponegoro University and Editorial Board will assist in communications with other journals and/or publishers where this is useful and necessary.

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The editor of the NMJN journal is responsible for deciding which of the articles submitted to the journal should be published. The validation of the work in question and its importance to researchers and readers must always drive such decisions. The editors may be guided by the policies of the journal's editorial board and constrained by such legal requirements as shall then be in force regarding libel, copyright infringement and plagiarism. The editors may confer with other editors or reviewers in making this decision.

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The editor and any editorial staff must not disclose any information about a submitted manuscript to anyone other than the corresponding author, reviewers, potential reviewers, other editorial advisers, and the publisher, as appropriate.

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Unpublished materials disclosed in a submitted manuscript must not be used in an editor's own research without the express written consent of the author.

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Reviewers should identify relevant published work that has not been cited by the authors. Any statement that an observation, derivation, or argument had been previously reported should be accompanied by the relevant citation. A reviewer should also call to the editor's attention any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.

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Authors are asked to provide the raw data in connection with a paper for editorial review, and should be prepared to provide public access to such data (consistent with the ALPSP-STM Statement on Data and Databases), if practicable, and should in any event be prepared to retain such data for a reasonable time after publication.

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An author should not in general publish manuscripts describing essentially the same research in more than one journal or primary publication. Submitting the same manuscript to more than one journal concurrently constitutes unethical publishing behaviour and is unacceptable.

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If the work involves chemicals, procedures or equipment that have any unusual hazards inherent in their use, the author must clearly identify these in the manuscript.

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All authors should disclose in their manuscript any financial or other substantive conflict of interest that might be construed to influence the results or interpretation of their manuscript. All sources of financial support for the project should be disclosed.

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When an author discovers a significant error or inaccuracy in his/her own published work, it is the author's obligation to promptly notify the journal editor or publisher and cooperate with the editor to retract or correct the paper.

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The following materials should accompany the submitted manuscripts to the editorial office:

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- (2) A *Covering Letter*, outlines the basic findings of the paper and their significance, which are uploaded as Supplementary Materials (Step 4) in submission interface.

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### Preparation of manuscripts

Manuscript of research article, case study or reviews should be prepared in the 'camera ready' templates, according to the guidelines on the website:

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